

St Edmundsbury Borough Council					2015/16 Q1 Budget Monitoring	
Detail by Head of Service					Appendix B	
LT01 HEAD OF RESOURCES & PERFORMANCE						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance (Under) / Over spend £	Year End Forecast Variance Notes
1000	Resources & Performance	148,681	154,580	5,899	0	
1090	Grants to Organisations	158,827	159,836	1,009	0	
8000	General Fund Adjustments	1,123,177	1,114,161	(9,016)	0	Difference between budget and NNDR1 is £77,000. This will be funded from BRR Equalisation Reserve. The final variance may change and only the outturn position will be funded from the reserve.
Resources & Performance:		1,430,685	1,428,577	(2,108)	0	
1001	Internal Audit	36,296	29,327	(6,969)	0	
Internal Audit:		36,296	29,327	(6,969)	0	
1002	ICT	299,463	290,863	(8,600)	0	
ICT:		299,463	290,863	(8,600)	0	
1010	Anglia Revenues Partnership	291,282	315,865	24,583	0	
1012	Council Tax Administration	(122,060)	(151,563)	(29,503)	(50,000)	Legal and court costs now all goes through the ARP partnership, plus some additional court costs recovered
1013	Business Rate Administration	(43,349)	(43,787)	(438)	0	
4090	Housing Benefits	(76,290)	(81,099)	(4,809)	0	
Anglia Revenues Partnership:		49,583	39,416	(10,167)	(50,000)	
1100	Corporate Expenditure	226,671	173,917	(52,754)	0	Expected to be on budget at year end
1150	Non-Distributed Costs	(82)	6,227	6,309	0	
1151	Non-Distributed Costs - Cost of Unused Assets	10,275	11,702	1,427	0	
Corporate Expenditure:		236,864	191,846	(45,018)	0	
1020	Emergency Planning	1,167	1,167	0	0	

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	Emergency Planning:	1,167	1,167	0	0	
	TOTALS: RESOURCES & PERFORMANCE	2,054,058	1,981,196	(72,862)	(50,000)	
LT02	HEAD OF HR & DEMOCRATIC SERVICES					
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Year End Forecast Variance Notes
1030	Human Resources & Payroll	93,036	97,204	4,168	0	
	Human Resources:	93,036	97,204	4,168	0	
1032	Health & Safety	21,993	16,134	(5,859)	(5,000)	Over achievement of income against budget
	Health & Safety:	21,993	16,134	(5,859)	(5,000)	
1031	Central Training Services	34,776	24,661	(10,115)	0	
	Learning & Development:	34,776	24,661	(10,115)	0	
1040	Legal Services	62,226	78,346	16,120	10,000	Less income than anticipated
	Legal Services:	62,226	78,346	16,120	10,000	
1130	Democratic Services	46,914	40,846	(6,068)	0	
1131	Members Allowances & Expenses	84,069	86,376	2,307	0	
1132	Mayoralty & Civic Functions	28,174	21,122	(7,052)	0	
	Democratic Services:	159,157	148,344	(10,813)	0	
1041	Electoral Registration	20,793	(13,759)	(34,552)	0	Expected to be on budget at year end
1042	Election Expenses	27,267	47,306	20,039	0	
	Elections:	48,060	33,547	(14,513)	0	
	TOTALS: HR & DEMOCRATIC SERVICES	419,248	398,236	(21,012)	5,000	
LT03	HEAD OF FAMILIES & COMMUNITIES					
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Year End Forecast Variance Notes

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1140	Policy	41,650	39,004	(2,646)	0	
1142	Website and Intranet	7,971	20,219	12,248	0	
	Policy:	49,621	59,223	9,602	0	
1141	Communications	30,258	32,372	2,114	0	
	Communications:	30,258	32,372	2,114	0	
1050	Customer Services	150,822	150,427	(395)	0	
3100	Bus Stations	71,833	76,952	5,119	0	
	Customer Services:	222,655	227,379	4,724	0	
1051	Concessionary Transport	0	(3)	(3)	0	
2041	Sports Development & Community Recreation	0	680	680	0	
2080	Community Development	78,300	66,983	(11,317)	0	
2081	Community Chest - Families & Communities	69,123	10,420	(58,703)	0	Expected to be on budget at year end.
2085	Community Centres	19,978	22,530	2,552	0	
	Families & Communities:	167,401	100,610	(66,791)	0	
	TOTALS: FAMILIES & COMMUNITIES	469,935	419,584	(50,351)	0	
LT04	HEAD OF PLANNING & GROWTH					
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Year End Forecast Variance Notes
5000	Development Control	37,722	46,697	8,975	100,000	Under achievement of income - see main report for more details.
	Development Control:	37,722	46,697	8,975	100,000	
5005	Planning Policy	173,682	168,384	(5,298)	0	
5006	Local Plan	(4,152)	(13,466)	(9,314)	40,000	Additional costs associated with S106 Monitoring due to legislation changes, management currently reviewing options so financial position may improve.
	Place Shaping:	169,530	154,918	(14,612)	40,000	
1060	Land Charges	(34,017)	(40,086)	(6,069)	0	

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5010	Building Control	(8,583)	14,995	23,578	125,000	Lower than anticipated income, along with additional costs associated with changes in the staffing structure to ensure service delivery.
5015	Planning & Regulatory Support	74,277	73,160	(1,117)	0	
Business (BC & Support):		31,677	48,069	16,392	125,000	
3090	Prevention of Pollution	19,935	9,684	(10,251)	0	
3091	Environmental Management	3,111	10,245	7,134	0	
3092	Drinking Water Quality	1,254	638	(616)	0	
3093	Climate Change	22,860	15,304	(7,556)	0	
4020	Home Energy Conservation	1,251	0	(1,251)	0	
Environment:		48,411	35,871	(12,540)	0	
3095	Licensing	(15,297)	(11,153)	4,144	0	
3096	Hackney Carriage & Private Hire Licensing	(15,033)	(16,744)	(1,711)	0	
3097	Food Safety	25,311	16,951	(8,360)	0	
3098	Health & Safety at Work Act/Enforcement	25,203	20,184	(5,019)	0	
Business Reg & Licensing:		20,184	9,238	(10,946)	0	
5020	Economic Development & Growth	61,194	80,133	18,939	0	
5021	Strategic Tourism & Markets	9,312	9,953	641	0	
5022	Bury Christmas Fayre	(34,269)	(32,686)	1,583	0	
5023	Park & Ride	0	39	39	0	
5024	Vibrant Town Centres	0	884	884	0	
Economic Development & Growth:		36,237	58,323	22,086	0	
TOTALS: PLANNING & GROWTH		343,761	353,116	9,355	265,000	
LT05 HEAD OF OPERATIONS						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Year End Forecast Variance Notes
3005	Vehicle Workshop	(15,465)	(23,761)	(8,296)	(35,000)	Income trend continues to be above budget. This will be reflected in the 16/17 Budgets
3006	Pool Cars	7,062	17,427	10,365	0	
3010	Vehicle Workshop Trading Account - FHDC	9,012	0	-9,012	0	
Fleet Management:		609	(6,334)	(6,943)	(35,000)	

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3000	Depots	42,320	23,334	(18,986)	0	
3060	Grounds Maintenance Operatives	(64,556)	(63,221)	1,335	0	
3061	Tree Maintenance Operatives	(204)	4,103	4,307	0	
3065	Waste & Cleansing Operatives	(140,571)	(157,172)	(16,601)	(75,000)	Vehicle fuel lower than budgeted
6020	Markets	27,525	30,307	2,782	15,000	Market toll fees expected to be less than budgeted
Operational:		(135,486)	(162,649)	(27,163)	(60,000)	
3030	Street Cleansing	339,903	335,740	(4,163)	0	
3040	Refuse Collection (Black Bin)	239,205	242,737	3,532	0	
3041	Recycling Collection (Blue Bin)	203,257	193,600	(9,657)	0	
3042	Compostable Collection (Brown Bin)	138,078	127,809	(10,269)	0	
3043	Bulky, Fridges, Metal & Scrap Collection	28,581	30,338	1,757	0	
3044	Clinical & Hazardous Waste Collection	9,027	8,160	(867)	0	
3045	Multi-Bank Recycling Sites	11,091	6,332	(4,759)	0	
3048	Trade Waste	(908,517)	(933,183)	(24,666)	(70,000)	Additional trade waste income
Waste - Business & Commercial		60,625	11,533	(49,092)	(70,000)	
1080	Property Services	69,967	29,618	(40,349)	0	
Property Maintenance:		69,967	29,618	(40,349)	0	
1081	Estates Management	0	(300)	(300)	0	
6000	Industrial & Business Units	(275,693)	(363,579)	(87,886)	0	Expected to be on budget at year end - timing of certain expenditure items
6010	Town Centres & Shops	(148,927)	(153,396)	(4,469)	0	
Property Management:		(424,620)	(517,275)	(92,655)	0	
1070	Offices: West Suffolk House	87,627	73,543	(14,084)	0	
1071	Offices: Haverhill House	11,477	(18,035)	(29,512)	0	Expected to be on budget at year end
1072	Offices: College Heath Road	0	654	654	0	
1075	Courier & Postal Service	10,757	7,375	(3,382)	0	
1076	Printing & Copying Service	6,375	1,705	(4,670)	0	
3020	Public Conveniences	38,030	32,126	(5,904)	0	
3070	District Highways Services	107,838	100,317	(7,521)	0	
3071	Street Furniture	12,433	4,191	(8,242)	0	
3072	Land Drainage & Associated Works	2,223	3,132	909	0	
Facilities & Highways Services:		276,760	205,008	(71,752)	0	

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1082	CCTV & Support	0	13,397	13,397	0	
3025	CCTV	80,580	67,100	(13,480)	0	
3026	Green Travel Plan	(5,412)	(7,336)	(1,924)	0	
3027	Street Banners & Displays	(21)	(995)	(974)	0	
	CCTV & Support:	75,147	72,166	(2,981)	0	
3110	Off Street Car Parks	(415,910)	(484,098)	(68,188)	(100,000)	Higher than anticipated car park income due to additional car parking events. Projection is in line with 2014/15 outturn level.
	Car Parking:	(415,910)	(484,098)	(68,188)	(100,000)	
2000	Leisure Services Management & Support	33,720	57,344	23,624	0	
2017	Arboriculture (Tree Maintenance Works)	75,424	48,024	(27,400)	0	
2020	Other Parks and Play Provision	125,176	126,471	1,295	0	
2021	Abbey Gardens	82,967	69,420	(13,547)	11,000	Lower than anticipated income to be received
2022	Nowton Park	27,478	31,842	4,364	0	
2023	East Town Park	24,449	25,669	1,220	0	
2024	Clare Country Park	342	(1,871)	(2,213)	0	
2025	Children's Play Areas	25,647	15,162	(10,485)	0	
2050	Cemeteries & Closed Churchyards	57,351	52,821	(4,530)	0	
2055	Allotments	(212)	(592)	(380)	0	
2040	Sports & Leisure Centres	224,074	243,261	19,187	0	
2083	Leisure & Sports	12,474	6,293	(6,181)	0	
	Leisure & Cultural - Parks	688,890	673,844	(15,046)	11,000	
2030	Arts, Heritage & Cultural Services	88,753	83,755	(4,998)	0	
2031	Moyse's Hall Museum	77,720	72,013	(5,707)	5,000	Underachievement of income target expexted
2032	West Stow Country Park	30,472	29,134	(1,338)	0	
2033	West Stow ASVT Operating Account	0	(22,308)	(22,308)	0	
2035	Heritage Outreach Services	876	470	(406)	0	
2036	Heritage Sites & Monuments	1,206	1,758	552	0	
2037	West Front Houses	11,334	15,414	4,080	0	
2070	Tourist Information Centres	15,583	15,656	73	0	
2071	Shopmobility	2,513	5,509	2,996	0	
	Leisure & Cultural - TIC & Heritage:	228,457	201,401	(27,056)	5,000	
2061	The Athenaeum	21,871	35,367	13,496	15,000	Underachievement of income target (Sodexo concession and cost of occupation)

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2062	The Guildhall, Bury St Edmunds	8,293	8,797	504	0	
Leisure & Cultural - Public Halls:		30,164	44,164	14,000	15,000	
2072	Bury Festival	25,910	30,432	4,522	0	
Commercial - Entertainment & Events:		25,910	30,432	4,522	0	
2010	Leisure Promotion	36,660	30,130	(6,530)	0	
Commercial - Marketing:		36,660	30,130	(6,530)	0	
2011	Leisure - Commercial Activities	(52,308)	(24,311)	27,997	0	
2060	The Apex	241,419	189,961	(51,458)	0	
The Apex		189,111	165,650	(23,461)	0	
TOTALS: OPERATIONS		706,284	293,590	(412,694)	(234,000)	
LT06 HEAD OF HOUSING						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Year End Forecast Variance Notes
4021	Housing Renewals	17,373	27,429	10,056	0	
4031	Burial of the Dead	12,127	4,902	(7,225)	0	
4032	Gypsies & Travellers	8,435	5,745	(2,690)	0	
4033	Other Public Health Services	54,702	53,495	(1,207)	0	
Public Health & Housing:		92,637	91,571	(1,066)	0	
4000	Housing Development & Strategy	34,206	25,038	(9,168)	0	
Housing Development & Strategy:		34,206	25,038	(9,168)	0	
4010	Homelessness	56,781	21,861	(34,920)	(30,000)	Lower than anticipated accommodation costs plus additional funding through Housing Benefits
4011	Housing Advice & Choice Based Lettings	64,269	57,093	(7,176)	0	
4015	Non-HRA Housing Properties	0	(2,236)	(2,236)	(7,500)	Benefit of Income from Lake Avenue HMO investment.
Housing Options:		121,050	76,718	(44,332)	(37,500)	

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4005	Housing Business & Partnerships	6,597	(2,745)	(9,342)	0	
	Housing Business & Partnerships:	6,597	(2,745)	(9,342)	0	
	TOTALS: HOUSING:	254,490	190,582	(63,908)	(37,500)	